



Supporting participation program

Application guide

Part 2

How to apply





Australian Government

Department of Health,
Disability and Ageing

- The Australian Government Department of Health Disability and Ageing

We say **DHDA** for short.



Australian
Human Rights
Commission

- The Australian Human Rights Commission

We say **AHRC** for short.

Wrote this together.

When you see the word **we** it means
DHDA and AHRC.



We wrote this in an easy to read way.

We use pictures to explain some ideas.

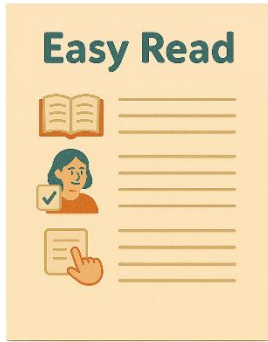
Bold

We have some words in **bold**.

Not bold

This means the letters are thicker and darker.

These are important words.



This is an Easy Read summary of another document.

This means it has the most important ideas.



We can answer any questions by email.

Email us disability@humanrights.gov.au



You can ask for help to read this document.

You can ask

- A friend
- Family members
- A support person.



We recognise Aboriginal and Torres Strait Islander people as the **Traditional Owners** of the land we live on.



They were the **first people** to live on and use the

- Land
- Waters.

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About this document



This document has 2 parts.



Part 1 is about the

- **Supporting Participation Program**

We call it **SPP** for short.



Participation means taking part in something.



Programs are done to support people in the community.



Part 2 is about

- How to apply for the SPP **grant**.

A grant is when the government gives you money to do something.



This is **part 2**.

Supporting Participation Program



The SPP supports people with disability to go to **international forums** on **human rights**.

Like the **United Nations Conference of States Parties**.



The **United Nations** is an organisation where countries come together to

- Talk about world issues
- Fix world issues.

We call it the **UN** for short.



The **Conference of States Parties** is a meeting for all countries that agreed to support the rights of people with disability.

We call it **COSP** for short.



International forums are meetings where people from different countries talk about important issues.



Human rights are rights that everyone has.

Rights are **rules** about treating everyone

- Fair
- Equal.



SPP helps Australia to follow the

- **UN Convention on the Rights of Persons with Disabilities.**

We say **CRPD** for short.



CRPD is an agreement between different countries.

CRPD says how people with disability **must** have their **rights** respected.

About the grant



The grant supports people with disability to

- Speak up about their rights



- Represent their organisation.



People who get this grant will be a **delegate** for Australia.

A delegate is a person who

- Is part of an organisation
- Speaks for their organisation
- Speaks up about their experiences.

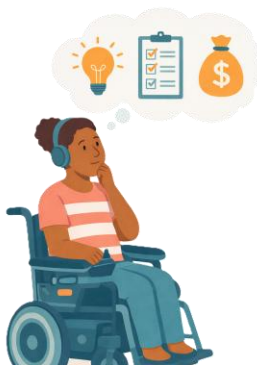


To be a delegate you must complete an

- **Application form.**



An application form is when someone says they want to take part in something.



This application is a form you send to ask for the grant money.

Rules for applying for the grant



There are rules for who can apply for the grant.



You **must** be

- 18 years or older



You must be part of a

- Disability Organisation
- **Advocacy** organisation.

Advocacy is when someone supports you to speak up for your **rights**.



Your organisation must have

- Approval from the forums you would like to attend



Or

- **UN Economic and Social Council Consultative Status.**

We say **ECOSOC** for short.



ECOSOC status means

- Your organisation has been approved to take part in these meetings.

ECOSOC invites people from other countries to talk about ways to make the world a better place.

What the grant can be used for



The grant money is for

- Supporting people with disability to take part in international forums on human rights.



It can be used to pay for things like

- **Passport**

A passport is a document from the government.

It says

- Who you are
- What country you are from.

It helps you travel to different countries.



- **Visa**

A visa is a document that says you can go to another country for a certain amount of time.



- **Accommodation**

This is where you stay when you are away from home.



- **Support person**



- **Transport**

Transport is how people move from one place to another.

You can use

- Cars
- Buses
- Planes.



- **Assistive technology.**

Assistive technology can be things to help you

- Speak
- Move
- See
- Hear.



Organisations must give **all** the grant money to help the delegate go to the forum.

What the grant can not be used for



Organisations can **not** use the grant money for

- Paying staff
- Office supplies
- Costs of applying for the grant.



Delegates can **not** use the grant money for

- Anything **not** needed to go to the forum like



- Buying **souvenirs**

Souvenirs are things you buy to remember a trip or event.

They are **not** things you need.



- Extra travel that is **not** needed to go to the forum



- Alcoholic drinks.

Assessment questions



An application for the grant needs to

- Answer all the **assessment** questions.

An assessment is looking at information in your application to make a decision.

A clipboard with a blue clip at the top holds a white form titled 'APPLICATION FORM'. The form has six numbered sections, each with a colored square (1: blue, 2: green, 3: green, 4: purple, 5: yellow, 6: blue) and a line for an answer. The sections are numbered 1 through 6.

Your application will be assessed on the answers to these questions.

There are **6 assessment questions**.



1. Organisation **supports**

This is how will your organisation will support you to take part in the forums.



Supports may be things like

- Booking the travel
- Having support staff
- Helping to prepare for the event



Organisations that help have more chance of getting the grant.



2. Organisation experience

This is what experience your organisation has in human rights work.



This could talk about your organisations

- Goals
- Work on human rights forums
- Work on disability advocacy.



3. **Individual** knowledge and experience

Individual means 1 person.



This is what you know about

- Disability issues in Australia



- The CRPD



- Human rights



- How the UN works.



You could share about

- Your experiences



- Work that you have done



- Training you have done



- Awards you have won for your work



- **Qualifications** you have.

Qualifications are proof that you have

- Learned a skill
- Finished training to do a job.



4. Individual delegation supports

This is how you will work with other delegates.



This could be how you would

- Ask for advice about issues



- Build your skills to take part in forums



- Support and plan events for the forums.



For **general delegates**

You should **also** talk about how you will **mentor** members from the

- **Emerging Young Leaders Delegation.**

This is for people aged **18 to 35 years old**.

Mentoring someone helps them to learn and grow.

Mentoring is about support.

It is **not** telling someone what to do.





This supports young people with disability build their skills and confidence to be leaders.



For members of the **Emerging Young Leaders Delegation**

You should **also** talk about how you will

- Take having a mentor.

This is called being a **mentee**.



5. Impact of attendance

This is how going to the forums would help

- You
- Your organisation.



This could be about

- Future goals



- Making advocacy better.



6. Sharing forum **outcomes**.

Outcomes are goals that people finish.



This could be things like how you and your organisation will

- Share information from forums with the community.

How to apply for the grant



To apply for the SPP grant.

You need to

- Read all the documents about the grant.



You can register on this website to read them.

www.grants.gov.au/

They are **not** in Easy Read.



You can **also** go to this website to read the same documents

humanrights.gov.au/our-work/topics/disability-rights-what-were-doing/supporting-participation-program

They are **not** in Easy Read.



- Fill in the application form

A clipboard with a blue border and a silver clip at the top. The form is titled "APPLICATION FORM" in bold. It contains six numbered sections, each with a colored square (1: blue, 2: green, 3: green, 4: purple, 5: yellow, 6: blue) and a line for writing. The numbers are in white on the colored squares.

- Answer all the assessment questions.



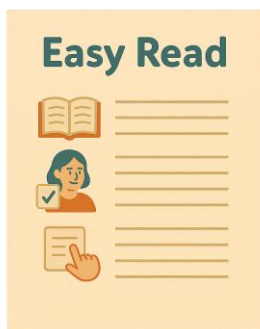
You can give your answers in different ways.

You can



- Write your answers

You can write **no** more than 2 pages.



- Send an Easy Read

Your Easy Read can be as long as you want.



- Send a video

Your video must be **under** 5 minutes.



- Send an **audio file**.

An audio file is speaking only.

Your audio file must be **under** 5 minutes.



If you send an

- Easy Read
- Video
- Audio



You can write as well.

You must write **no** more than 1 page.



Email your application to

disability@humanrights.gov.au



You need to put your application before

Sunday 1 November 2026

11pm AEDT

AEDT is the time in



- Canberra
- New South Wales
- Tasmania
- Victoria

If you live somewhere else you will need to check the time to send it in by.

What we will do when looking at applications



AHRC will

- Look at the applications
- Give all the applications a score
- Write a report about who they think should get a grant.



AHRC will then send the report to DHDA.

DHDA will decide who gets a grant.



We think COSP20 will have the most funding.



There will be less funding for

- CSW71



- APMCDRR.



The amount of funding you get will depend on what is in your application.



We will think about the **diversity** of the applicants.

That means we will look at



- Different experiences about disability



- Age



- Gender

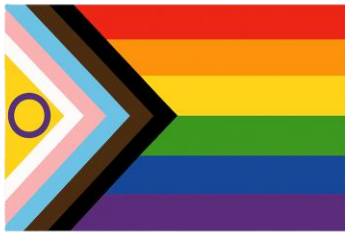
People say what gender they are.

They might be

- A man
- A woman
- A different gender
- No gender.



- First Nations people



- People who are part of the LGBTQIA+ community



- People from areas that are
 - Regional
 - Remote



- People from **culturally and linguistically diverse** backgrounds.

This means people who

- Speak different languages
- Come from different cultures.

We say **CALD** for short.

Some images in this Easy Read were made using AI.
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August 2026.