



Supporting Participation Program - 2026-27

Application Form and Privacy Collection Notice

All responses are voluntary and optional. Please review the Privacy Collection Notice on page 5.

An Easy Read version of this document is available as 'Application Form part 1 – Easy Read', 'Application Form part 2 – Easy Read', and 'Privacy Collection Notice – Easy Read'.

Complete section 1 for each organisation, and section 2 for each individual application.

1. About the organisation

Trading name:

ABN:

Organisation description:

Contact Person 1 - name:

Role:

Email:

Phone number:

Contact Person 2 - name:

Role:

Email:

Phone number:

Please confirm that the organisation will:

- ☐ meet the requirements in Roles and Responsibilities
- ☐ help applicant/s to share what they learn from the forum/s with the wider community
- ☐ identify any person/s in your organisation who have been involved in legal proceedings related to fraud or corruption
 - *Please provide details if relevant*
- comply with the following legislation/ policies/ industry standards:
 - ☐ Commonwealth Child Safe Framework
 - ☐ Workplace Gender Equality Act 2012
 - ☐ Multicultural Access and Equity Policy reporting requirements
 - ☐ Disability Services and Inclusion Act 2023

- ☐ The organisation holds UN ECOSOC Consultative Status accreditation
- *If not, provide details of accreditation status for specific forums:*

1.1. Organisation Privacy Consent

This section is to be completed by the organisation contact person 1 or 2:

- ☐ The organisation has the consent of each individual applicant to submit their personal and sensitive information in this application.
- ☐ The organisation agrees to the use of the information provided in this application form for the purposes listed in the Privacy Collection Notice.

2. About individual applicants

2.1. Personal details

First and last name:

Gender / pronouns:

Current role:

Organisation:

Email:

Phone number:

The questions below help the department support a civil society delegation that reflects Australia's diversity:

- ☐ I identify as a person with disability
- *If yes, what type/s of disability would you like to share with us.*

I identify in the following group/s as a person from:

- ☐ the Aboriginal or Torres Strait Islander community
- ☐ culturally and linguistically diverse backgrounds
- ☐ the LGBTQIA+ community
- ☐ a regional or remote community
- *Please let us know any relevant information.*

I am applying to the following delegation:

- ☐ General Delegation
- ☐ Emerging Young Leaders Delegation (18 to 35 years of age)

I am applying to the following forum/s:

- ☐ UN 20th Session of the Conference of States Parties to the Convention on the Rights of Persons with Disabilities (COSP20), New York, 9 to 11 June 2027
- ☐ UN 71st Session of the Commission on the Status of Women (CSW71), New York, 8 to 19 March 2027
- ☐ Asia-Pacific Ministers Conference on Disaster Risk Reduction (APMCDRR), Sendai, Japan, 25 to 29 October 2027

I need supports or reasonable adjustments to take part

- ☐ Yes ☐ No

- *If yes, please detail the supports or reasonable adjustment you need to take part.*
- *Please include any costs in the budget section 2.3.*

I need someone from my organisation to attend with me

- ☐ Yes ☐ No

- *If yes, please provide details.*

I have attended the nominated forum/s before

- ☐ Yes ☐ No

- *If yes, please identify the forum and years attended.*

I have been funded under the Supporting Participation Program before

- ☐ Yes ☐ No

- *If yes, please identify the forum and years attended, and provide an overview of the delegation and activities you participated in.*

2.2. Individual Privacy Consent

- ☐ I consent to the organisation at section 1 providing my personal and sensitive information outlined in this application, as the authorised person.
- ☐ I agree to the use of the information provided in this application form for the purposes listed in the Privacy Collection Notice.

2.3. Budget

Total amount applied for: \$ (GST exclusive / inclusive)

Please provide details of:

- *any costs to support participation or reasonable adjustments.*
- *how you expect to use the funding.*
- *any funding contribution expected from the organisation or other in-kind supports.*

2.4. Address the assessment criteria

Refer to section 6 of the Grant Opportunity Guidelines for the assessment criteria.

Up to 2 written pages per individual please.

This can also be provided as an Easy Read (no length limit), video (5 minutes) or audio file (5 minutes). These can be supported by a 1-page written summary.

Privacy Collection Notice

The Supporting Participation by Representation of People with Disability in Key International Forums on Human Rights Program (Program) is a collaboration between the Australian Human Rights Commission (the Commission) and the Department of Health, Disability and Ageing (the department).

As part of the application process for the Program, the Commission will collect, handle and share with the department the personal information and sensitive information of the individual applying, or persons supporting the individual to complete the application. Personal information and sensitive information may refer to the individual or organisation staff that are named on the application form.

We collect and handle personal information in accordance with the *Privacy Act 1988* (Cth), the *Archives Act 1983* (Cth), the Commission's [Privacy Policy](#) and the department's [Privacy Policy](#).

What is 'personal information' and 'sensitive information'?

Personal information is information or an opinion about an identified individual, or an individual who is reasonably identifiable.

Sensitive information is a subset of personal information and includes information or an opinion about someone's racial or ethnic origin, political opinions or associations, religious or philosophical beliefs, trade union membership or associations, sexual orientation or practices, criminal record, health (which includes disability) or genetic information, and some aspects of biometric information.

What we collect

Through your application for the Program, we will collect a range of your personal information (some of which could be sensitive information) including:

- your first and last name
- gender / pronouns
- accessibility requirements and/or reasonable adjustments
- general location in Australia
- supporting organisation.

We may collect sensitive information from you about:

- disability type/s
- racial or ethnic origin
- Indigenous or Torres Strait Islander status
- LGBTQIA+
- your views in relation to your experience and interests in advocacy for human rights in particular for people with a disability and how participating in the Program will assist you and your organisation develop.
- your interest in collaboration with other Australian delegates, including your topic of interest and preferred forum.
- your professional background.

How we collect your information

Your personal information and information relating to your personal views will be collected directly from you if you choose to make an application or through a person you authorise to complete the application on your behalf.

Why we are collecting your personal information

We are collecting your personal information for the purposes of assessing your application for the Program.

How we will use and disclose your information

We will use the personal information and sensitive information provided to us for the purposes of administering the Program.

- The Commission will use the information to assess against the criteria, make a recommendation to the department, including to share your information.
- The department will use the information to assess against the criteria and determine the outcome.

We may also disclose your personal information if we are required to do so by law, for example in response to a request under the *Freedom of Information Act 1982* (Cth), however exemptions under the Act may apply and we will consult with you prior to any decisions on release being made.

More information

The Commission's [Privacy Policy](#) sets out how you can:

- seek access to your personal information
- request a correction of your personal information, or
- make a complaint about how we have handled your information and how we will deal with your complaint.

If you have any concerns, you can contact us at privacy@humanrights.gov.au

Confirmation and Consent

By completing the application form for the Program and providing us with your personal information and sensitive information, you consent to us collecting your personal information and sensitive information and using it for the purposes set out in this notice.

By providing the personal information and sensitive information of contacts in your organisation, you confirm that you have notified those individuals that their personal information and sensitive information is being collected and may be used by the Commission as part of the Program and they have consented to us handling their personal information in accordance with this privacy notice.

Department of Health, Disability and Ageing - Requested Information

The department may use the information, other than personal information, provided in this Application Form to assist it to:

- comply with the Australian Government requirement to publish the details of all grant recipients on the GrantConnect website at [GrantConnect Homepage: GrantConnect](#)
- inform staff negotiating and establishing Grant Agreements of risks and issues that need to be addressed in the Grant Agreement for that program, and/or
- inform future assessments for Application.

All information including personal information provided in this Application may be shared with other Commonwealth and law enforcement agencies for the purpose of preventing and detecting fraud. This includes personal information of any third party provided in this Application, such as the organisation supporting your application.

The department's Privacy policy is available at [Privacy policy | Australian Government Department of Health, Disability and Ageing](#).