



Supporting participation program

Privacy Collection Notice



PRIVACY





Australian Government

Department of Health,
Disability and Ageing

- The Australian Government Department of Health Disability and Ageing

We say **DHDA** for short.



Australian
Human Rights
Commission

- The Australian Human Rights Commission

We say **AHRC** for short.

Wrote this together.

When you see the word **we** it means
DHDA and AHRC.



We wrote this in an easy to read way.

We use pictures to explain some ideas.

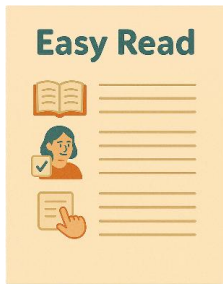
Bold

We have some words in **bold**.

Not bold

This means the letters are thicker and darker.

These are important words.



This is an Easy Read summary of another document.

This means it has the most important ideas.



We can answer any questions by email.

Email us disability@humanrights.gov.au



You can ask for help to read this document.

You can ask

- A friend
- Family members
- A support person.



We recognise Aboriginal and Torres Strait Islander people as the **Traditional Owners** of the land we live on.



They were the **first people** to live on and use the

- Land
- Waters.

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Privacy Collection Notice



This document tells you

- The rules we must follow when we collect your information
- What we will do with your information.



You will need to share information with us when you answer questions to be part of

- **Supporting Participation Program.**

We call it **SPP** for short.



SPP supports people with disability to go to **international forums on human rights.**

Like the **United Nations Conference of States Parties.**



The **United Nations** is an organisation where countries come together to

- Talk about world issues
- Fix world issues.

We call it the **UN** for short.



The **Conference of States Parties** is a meeting for all countries that agreed to support the rights of people with disability.

We call it **COSP** for short.



International forums are meetings where people from different countries talk about important issues.



Human rights are rights that everyone has.

Rights are **rules** about treating everyone

- Fair
- Equal.



You might share

- Personal information
- Sensitive information.

What is personal information



Personal information is things like your

- Name



- Phone number
- Address.



It is information so we can tell people apart.



We have rules we **must** follow when people share information with us.

Personal information we need



You need to share some personal information in your SPP **application**.

Applications are forms you fill out to say you want funding to go to a forum.



This is things like

- Your name



- Your **gender**

People say what gender they are.

They might be

- A man
- A woman
- A different gender
- No gender.



She / Her He / Him They / Them

- Your **pronouns**

Pronouns are the words you use when talking about someone.

You do **not** use their name.

You could say

- She **or** her
- He **or** him
- They **or** them.

People can choose the pronouns that are right for them.



- **Accessibility needs**

Accessibility needs are things that support people to take part.



- Where you live in Australia



- The organisation supporting you.



We will use the information in your application to **compare** it to other applications.

Compare means to look at 2 or more things.

We will check all the applicants have followed the rules.

This will help us decide who will get funding.



AHRC will

- Look at the applications
- Give all the applications a score
- Write a report about who they think should get a grant.



AHRC will then send the report to DHDA.



DHDA will

- Read the report
- Read the applications
- Decide who gets a grant.

What is sensitive information



Sensitive information is things like

- What you think
- Different groups you join.



This could be

- What country you are from



- What you think about politics

- What religion you practice



- Who you have relationships with.

Sensitive information we might need



You might need to share some sensitive information in your SPP application.



This is things about your

- Disability



- **Ethnicity.**

Ethnicity is a group of people who shares

- Culture
- Language
- History.



You might tell us

- If you are a First Nations person



- If you are part of the LGBTQIA+ community



- Your experience in advocacy.



You might include

- How taking part will help
 - You
 - Your organisation



- What issues you are interested in



- How you will work with other people at the forum



- About the work you have done before.

Why we collect your information



We collect your information to decide if you can be part of SPP.



It will help us decide who can get a **grant**.

A grant is when the government gives you money to do something.

How we collect your information



The information you give us will be part of your application for SPP.



It will be given to us by

- You



- Someone supporting you to put in an application.
- Your organisation.

They can only give us your information if you say it is okay.

Who we might share your information with



We might need to share your information like if the **law** says we have to.

Laws are rules for how we live.



We will tell you before we share any of your information.

More information



You can read more about how the AHRC looks after your personal information on their website.

humanrights.gov.au/about-us/what-we-do/corporate-publications/policies/commission-policies/privacy

It is **not** in Easy Read.



It has more information about how you can

- Look at your personal information



- Make changes to your information like if it is wrong.



It also tells you how to make a **complaint** if you think we have **not** followed the rules.

Complaints are when you tell someone they have **not** done a good job.

Everyone has the right to make a complaint.



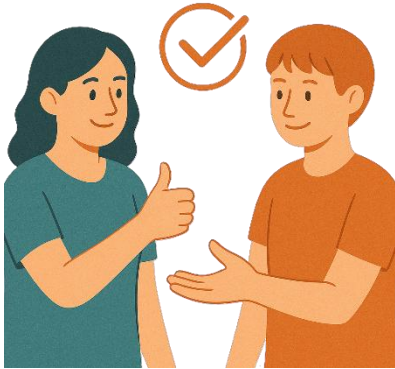
You can go to the website to look at DHDA privacy **policy**.

Policies are plans for how to do things.

www.health.gov.au/resources/publications/privacy-policy

It is **not** in Easy Read.

Consent



We will ask you for **consent**

Consent means you agree.

We will ask for consent when

- You share information in your application



- Your organisation shares your information.



If you are sharing information about someone else you can only do this

- If they have given you **permission**.

Permission means they said you could share about them.

Information given to DHDA



DHDA might use some of your information to



- Decide about who AHRC think should get a grant



- Make the **grant agreements**

This says

- How the money can be used
- What rules must be followed.



- To make applications better in the future.



DHDA might share your information with other parts of the government.



By giving us your information you

- Agree for us to use it like we have said.

Contact us



You can contact us if you **need more information**.



You can send the AHRC an email.

privacy@humanrights.gov.au



You can look at the AHRCs website.

humanrights.gov.au/about-us/what-we-do/corporate-publications/policies/commission-policies/privacy

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It is **not** in Easy Read.

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