



**Australian  
Human Rights  
Commission**

## **Supporting participation in key international fora on human rights by people with disability or their representatives**

### **Requirements for Successful Applicants and Delegates Attendance at the 16<sup>th</sup> Conference of the State Parties to the Convention on the Rights of Persons with Disabilities (COSP16)**

#### **1. Collaboration with delegates and other organisations**

Both the sponsoring organisation(s) and their delegates will be expected to actively engage and collaborate with other Australian disability peak and advocacy organisations and delegates to seek their input and advice regarding issues for discussion at COSP 2023.

#### **2. Requirements around cancellation of attendance**

Organisations must notify the Australian Human Rights Commission and the Department of Social Services if a delegate cancels their participation in COSP as soon as practicable. Organisations may nominate a replacement.

The Commission and the Department of Social Services will consider a nominated replacement from the same organisation or from an alternative organisation, but may decide to leave the place unfilled.

If the delegate spot is not filled then refunds must be sought where possible from travel, accommodation and conference providers. More information will be in the Grant Opportunity Guidelines.

#### **3. Participation in feedback sessions**

The Commission or the Department of Social Services may conduct simple, in-confidence peer review feedback sessions with the organisation and/or delegates in order to assist with mentoring and leadership development. These sessions would be held in confidence.

#### **4. Financial declaration**

The Department of Social Services will require a financial acquittal report to be received no later than 30 November 2023, which details how the funds provided have been spent.

#### **5. Post-event reporting**

A post-event report will be required, which includes a brief statement detailing:

- who the funded participants were
- an outline of key activities (presentations were delivered, side events or matters raised by the delegation)
- outcomes
- relevance, usefulness and benefits of the event for the organisation and its work in the disability sector
- information presented at the event that may inform Australian disability policy development, including any issues that Australia needs to be aware of/consider.

#### **6. Breach of obligations**

Funded delegates who breach any of their funding obligations by failing to fulfil the pre-event obligations, participation or inappropriate behaviour, or failing to acquit their grants, may be required to refund grants to the Department of Social Services and may be ineligible for future grants. Such obligations are detailed in the Letter of Offer.