

Supporting participation in key international fora on human rights by people with disability or their representatives

Application Form Attendance at the 16th Conference of the State Parties to the Convention on the Rights of Persons with Disabilities (COSP16)

Organisations should read the information in this document and provided on the [web page](#), including the 'Requirements for Successful Applicants' before drafting an application.

Applications:

- **Will only be accepted from organisations accredited to the Conference of States Parties, have UN Economic and Social Council (ECOSOC) Consultative Status, or can become accredited before 2023.**
- **Can include requests for funding for more than one individual**
- **Should not exceed 2 pages for Section 3 about the individual**

Please provide information in sections 1–3 in your application.

1 Details of approved event for which funding is sought

- Include that you are seeking funding for participation in the 16th Conference of the State Parties to the Convention on the Rights of Persons with Disabilities (COSP16)

2 Information about the organisation

- name of organisation and ABN
- brief description of organisation's work
- whether the organisation a disability peak organisation or a disability advocacy organisation?
- confirmation that the organisation will fulfil the requirements outlined in 'Requirements for successful applicants'
- outline of the capacity of the organisation to disseminate the outcomes of the Conference of State Parties to the Convention on the Rights of Persons with Disabilities to the broader community
- email and phone number of two contact people for application
- whether the organisation is accredited to the Conference of States Parties, has ECOSOC Consultative Status, or can become accredited before 2023 (more information on ECOSOC accreditation is available here: <https://csonet.org/index.php?menu=34>)

3 Information about individual who will participate

a. Individual's details

- name
- email
- phone number
- gender
- type(s) of disability (optional: this helps us when considering the overall diversity of the delegation)
- other diversity characteristics (such as cultural and linguistic background).
- any supports needed to ensure participation (if funding for support is required, please include in budget)
- whether the individual would be able to attend online if required (please include in budget)
- whether the individual represents an organisation or is applying (via an ECOSOC accredited organisation) as an individual.

b. Background on individual

- delegation the individual is applying for (General Delegation OR Emerging Young Leaders Delegation)
- whether the individual has been funded by this program to attend COSPs before (include years attended)
- relevant experience with disability and the human rights issues faced by people with disability. This may include:
 - personal experience
 - work in the disability sector
 - relevant qualifications, training and/or achievements.
- In addition to the above, if applying for the **Emerging Young Leaders Delegation**:
 - age
 - whether the individual will need to be accompanied/supported by another member of the organisation.

c. Activity outline

- which activities the individual is seeking funds to support (such as travel and accommodation)
- how the individual will contribute to the delegation and to COSP?
- description of the proposed activities for which the individual is seeking funding (activities must be related to participating in COSP but can also relate to planning before the event and post event work). This could also include activities to develop capacity for delegates to attend and contribute to the event, or for a

mentoring activity aimed at developing the capacity of emerging leaders to attend relevant events.

- a brief overview of activities that will be undertaken by the individual on behalf of their organisation (if an organisational representative) or in an individual capacity (if not representing an organisation) upon return

d. Budget for individual

- a total amount, and a breakdown of how the funding will be used
- whether the amount is GST exclusive/inclusive
- if attending in person but will attend online if this is not possible, applicants should submit two budgets (one for in-person and one for online).
- details of any funding contribution that is to be made by the organisation or others. It's useful in particular to know whether the funding contribution includes:
 - a) in-kind support
 - b) coverage of pre and/or post COSP event costs
 - c) a portion of COSP attendance costs.

Delegates

Individuals can either apply for the General Delegation or Emerging Young Leaders Delegation:

- The **General Delegation** supports individuals with demonstrated experience in the disability sector to attend COSP. These delegates will represent the experiences and interests of Australians with disability and advocate for policy change at an international level. They are also expected to support the Emerging Young Leaders Delegation.
- The **Emerging Young Leaders Delegation** supports young disability rights advocates to attend COSP. This provides the opportunity for the next generation to build their capacity to represent the Australian disability sector at the UN. This year, the age range for eligibility in this category is 18 – 35 years. Individuals applying for the Emerging Young Leaders Delegation will have an opportunity to network with advocates in the international disability movement, learn about strategic advocacy and its application to domestic advocacy, and visit important UN organisations.

Factors considered as part of application assessment

- eligibility of organisation
- willingness of the applicant's organisation to contribute to costs (this allows greater opportunity for a larger delegate pool)
- demonstrated connection to United Nations Convention on the Rights of Persons with Disabilities

- clear outline of how attendance and participation in the forum will positively impact on the work of the organisation and progress the agenda to promote and protect the rights of people with disability in Australia and/or develop delegates' capacity to contribute to international forums
- willingness and capacity to mentor emerging young leaders to participate (General Delegation)
- capacity to disseminate outcomes, including for example information about issues discussed, conclusions and any significant associated events or meetings.
- experience, qualifications and/or aspirations of applicants, including what they can contribute to the event.
- balance of civil society delegation. This includes diversity (experience of disability, cultural and linguistic background, etc), previous attendance at COSP, balance of General Delegation and Emerging Young Leaders Delegation

Selection process

The Commission will assess the applications in a staged process as follows:

Stage 1 - Eligibility

Assessors review all applications in an initial eligibility screening round. Screening will consider:

- only organisations accredited to the Conference of States Parties, organisations which have ECOSOC Consultative Status, or organisations which can become accredited before 2023.
- whether an organisation will fulfil the requirements outlined in 'Requirements for successful applicants'
- age requirements of individuals applying under the 'Emerging Young Leaders Delegation' (individuals must be between the ages of 18 – 35 years to be eligible for consideration in this delegation).

Stage 2 - Individual assessment

Individuals will be assessed against a set of defined criteria to create an initial shortlist. The criteria have been developed with a view to maximising the positive impact of the funding program by taking into consideration the individual's:

- experience
- potential contribution to the COSP
- the impact of their attendance on their future work and advocacy in the disability sector
- previous funded attendance at COSP.

Stage 3 - Overall diversity of the delegation

As a final step, shortlisted applicants are considered as a group, and the assessors make recommendations on a final cohort that reflects, to as great a degree as possible, the diversity of the broader community.

Factors relevant to this stage include ensuring attendees represent:

- a diverse range of experiences of disability
- the intersectionality of the community
- the necessary support and mentorship required for Emerging Young Leader delegates.

Once the assessment process is complete, the Commission provides the Department of Social Services (DSS) with a copy of all applications received by the deadline, along with a recommendation as to allocation of funding in accordance with the assessment process outlined above.

DSS makes the final funding decisions with reference to the independent assessment of the Commission. The Commission then provides advice of outcome of the process to applicants.

Following the final funding decisions, funding is expected to be provided directly to successful applicants by DSS in early 2023.

Further information

For queries relating to:

- the application process/assessment criteria
- pre-cosp/COSP activities

please contact the Australian Human Rights Commission's Disability Rights team at:

disability@humanrights.gov.au

Queries in relation to funding from successful organisations should be made directly to the Department of Social Services (the Commission will provide these details to successful applicants).